

# Monthly Practice Monitor for \_\_\_\_\_ month

Monthly statistics collected in single-sheet format allow quick evaluation and comparison to previous similar time periods.

	This Mo.	Last Mo.	YTD	Same Mo. LY	LYTD
Days worked					
Hours worked					
Dr. production plus hygiene production					
Private & insurance production					
Welfare & other reduced fee production					
Welfare prod. to total prod. ratio (%)					
Production per day					
Production per hour					
Total collections					
Private and insurance colls.					
Welfare & other reduced fee colls.					
Collection to production ratio (%) — private & insurance					
Collection to production ratio (%) — welfare & reduced fee					
# & date statements mailed					
Accounts receivable (A/R) total					
A/R aging \$'s — current					
— 30 days					
— 60 days					
— 90 days					
— 120 days					
— in collections					
Total adjustments (write-offs)					
New patient appointments					
Recare patient appointments					
Total patient appointments					
Show rate (% of kept appointments)					
Total patients leaving practice					
<b>If full-banded orthodontics is part of the practice, complete this section also.</b>					
Orthodontic production					
Orthodontic collections					
Contracts receivable total					
Contracts receivable aging — current					
— 30 days					
— 60 days					
— 90 days					
— 120 days					
— in collections					
# New patient exams					
# Recall for re-evaluation					
# Records taken					
# Bands and bonds					
# Periodic adjustments					
# Debandings					
# Leaving incomplete					